



## Application

### Legalization, diploma description or teaching qualification statement

#### Send to

Dienst Uitvoering Onderwijs  
Afdeling Diploma-erkenning en Legalisatie  
Postbus 30157  
9700 LJ Groningen  
The Netherlands

#### More information

www.duo.nl  
(050) 599 80 36

## 1 Personal data

1.1 Surname	<input type="text"/>		
	Given name	Other initials	
1.2 Given name and other initials	<input type="text"/>		<input type="checkbox"/> Male <input type="checkbox"/> Female
	Day	Month	Year
Date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Street		House number
1.3 Street and house number	<input type="text"/>		
	Postal code	Residence	
Postal code and residence	<input type="text"/>	<input type="text"/>	
Country	<input type="text"/>		
	Telephone	E-mail	
1.4 Telephone and e-mail	<input type="text"/>	<input type="text"/>	
1.5 Destination country	<input type="text"/>		

## 2 What do you apply for?

	Kind of application	Number	Price per document	Total
2.1 Legalization	<input type="checkbox"/> Legalization by DUO	<input type="text"/>	€ 6,00	€
	<input type="checkbox"/> Courthouse apostille	<input type="text"/>	€ 18,00	€
	<input type="checkbox"/> Apostille arranged by DUO, once-only administrative costs of € 9,-	<input type="text"/>		€
	<b>&gt; Enclose your original diploma(s)/document(s)</b>			
2.2 Diploma description (extensive) with indication of name and examined subjects for lbo, vbo, vmbo, mavo, havo, vwo, mulo, mms and hbs	<input type="checkbox"/> In Dutch	<input type="text"/>	€ 57,00 each	€
	<input type="checkbox"/> In English	<input type="text"/>	€ 57,00 each	€
	Grand total		<b>&gt; Fill out at non-recurrent authorization and at 3</b>	€

- > Enclose a copy of your diploma and transcript
- > The fees stated are under condition of price changes
- > Please note that a standard description can be downloaded for free from [www.europass.nl](http://www.europass.nl)

Please turn to the following page to finish the questionnaire

2.3 Teaching qualification statement

Statement in the Dutch language

Statement in the English language

> Enclose a copy of your diploma and transcript

### 3

#### Payment

3.1 I authorize DUO to debit once-only the following amount to my bank account. For this purpose, I will fill out the appended non-recurrent authorization.

€

> Fill out the non-recurrent authorization below

### 4

#### Signature

4.1 Do you grant DUO permission to investigate the authenticity of the educational document(s) registered in your name?

Yes

No

I agree that DUO does not return the original document in case of suspected fraud, but will verify it by contacting the educational institute.

Day      Month      Year

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Signature

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The undersigned hereby grants DUO's section of Diploma Recognition and Legalization permission to debit once-only the following amount to his/her account.

€

Account number

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Surname

Initials

---

Street

House number

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Postal code and residence

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Date

---

Signature

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## Non-recurrent authorization

> Enclose this mandate with the application form